Wayne Preparatory Academy Board of Directors Meeting December 17, 2024, at 5:30 p.m.

# OPENING

* 1. Welcome and Call to Order – Mr. Scott Mackey @ 5:37pm
     + Present representing the board were Scott Mackey, Cady Stanton, Amanda Wells, and Donna Scott.
     + Present representing administration and staff were Rebecca Whittle, Christy Klein, Sheena Fletcher, Cynthia Dukes, Jessica Jones, Chelsea Cashion, Brad Shackelford, and Brandon Ingram.
     + Present representing parents were Tiffany Brinson and Skye Karr.
  2. Notification of Conflicts of Interest

Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

* Notice read by Amanda Wells
* No conflicts were noted.
  1. Motion to approve the Agenda as Business Order of the Day
     + Motion was made by Amanda Wells at 5:38pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.
  2. Approval of Minutes
     + None at this time.

# NEW BUSINESS

* 1. Instructional Fee
     + Office of Charter Schools does not allow an instructional fee to be charged.
       - Since this fee is to mainly cover technology related services, this will be renamed technology fee. This is allowed to be charged.
  2. Lottery date approval/Enrollment activities
     + There are 4 planned floating open house dates, 2 during the day and 2 during the evening. 1/8, 1/29, 2/12, and 2/29.
       - This will be for prospective families to see the campus, meet staff and administration, and ask any questions.
  3. HR Updates (closed)
  4. Hearing Update (closed)
  5. Field Trips
     + Both field trips are for the self-contained middle and high school EC class and will need the use of the WPA van.
       - Special Olympics basketball at UMO 1/23/25- **Approved.**
       - Special Olympics swimming at YMCA 2/20/25- **Approved.**
  6. Community Relations
     + Tiffany Brinson asked the board about approving both elementary and middle school candygram fundraiser- **Approved.**

# ACADEMICS

# Elementary:

# The holiday concert went very well.

# The board does recommend being more mindful of song choices and sending more communication, earlier.

# The elementary winter dances went very smoothly, everyone had a great time.

# Breakfast with Santa was very successful.

# Elementary admin would like to thank the teachers and staff who helped with all these fun events.

# Middle

# The winter dance went very well, everyone had a great time.

# Mrs. Fletcher would like to do another dance in February.

# Mrs. Fletcher would like to thank the middle school staff and teachers for being so flexible with all the sickness going around.

# Currently planning the 8th grade promotion ceremony and formal.

# Tentatively to be held on May 2nd.

# In January there will be training for staff for upcoming lockdown drill.

# High

# From the last NC check in, math scores have gone up. English and science have remained the same.

# Hoopcoming is coming up to be held in January.

# Scholars are having some issues getting decorations orders. They are working with Ms. Weber.

# The lockdown drill went very well.

# In 2025, there will be a schoolwide drill.

# The board opened up the floor for any comments, questions, or concerns.

# Amanda Wells brought up that her son was injured 3 weeks ago at a sporting event. Ms. Meeder was extremely helpful during the situation but the first aid kits at the school were severely lacking.

# She recommends having a first aid trained person at games or someone designated to assist in these types of situations. Along with having a much more robust first aid kit, and one that is continually stocked.

# Skye Karr brought up that there was not communication sent to parents/guardians about the new executive director prior to the press release.

# Rebecca said there was supposed to be a Bright Arrow sent out prior and will see why it didn’t go out at planned.

1. FINANCE
   1. Account Updates
      * Account information was sent prior to meeting for board review, no questions at this time.
   2. Budget Update
      * Budget is not fully updated, board to email Natalie with any questions.

# OLD BUSINESS

1. CLOSED SESSION (If applicable)

Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters.

* Motion to go into closed session was made by Amanda Wells at 6:00pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.
* Motion to return to open session was made by Amanda Wells at 6:51pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.

1. Any motions to be heard resulting from Closed Session
   * Motion to approve application for green card by teacher as discussed in closed session was made by Amanda Wells at 6:51pm and seconded by Donna Scott. There were no debate or alterations were brought forward. The motion passed unanimously.
   * Motion to approve recommendation from the hearing panel as discussed in closed session was made by Donna Scott at 6:52pm and seconded by Amanda Wells. There were no debate or alterations were brought forward. The motion passed unanimously.
   * Motion to approve M. Stevens as IA/EC at salary discussed during closed session was made by Donna Scott at 6:53pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.
   * Motion to approve bonus structure as discussed in closed session was made by Amanda Wells at 6:54pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.
2. ADJOURNMENT
   * Motion to adjourn was made by Cady Stanton at 6:54pm and seconded by Donna Scott. There were no debate or alterations were brought forward. The motion passed unanimously.