Wayne Preparatory Academy Board of Directors Meeting October 15, 2024, at 5:30 p.m.

# OPENING

* 1. Welcome and Call to Order – Mr. Scott Mackey @ 5:31pm
     1. Present representing the board was Scott Mackey, Amanda Wells, Cady Stanton, Donna Scott, Melvin Smith, and Attorney Glenn Barfield.
     2. Present representing staff and administration was Rebecca Whittle, Natalie Barber, Christy Kline, Cynthia Dukes, Jessica Jones, Todd Hardin, Lorraina Hardin, Nancy Truhan, Chelsea Cashion, Brad Shackelford, Sheena Fletcher, and Barb Weber.
     3. There were also parents and scholars in attendance.
  2. Notification of Conflicts of Interest
     1. Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.
        + Notice was read by Amanda Wells
        + No conflicts were noted.
  3. Motion to approve the Agenda as Business Order of the Day
     1. Motion was made by Donna Scott at 5:33pm and seconded by Amanda Wells. There were no debate or alterations were brought forward. The motion passed unanimously.
  4. Approval of Minutes (Sept O&C)
     1. Motion to approve September open and closed minutes was made by Amanda Wells at 5:33pm and seconded by Donna Scott. There were no debate or alterations were brought forward. The motion passed unanimously.

# NEW BUSINESS

* 1. New Board Member (Mr. Melvin Smith)
     1. Mr. Melvin Smith was presented to the Board and gave a brief introduction to those at the meeting.
     2. Motion to approve Mr. Melvin Smith as a Board Member was made by Cady Stanton at 5:44pm and seconded by Amanda Wells. There were no debate or alterations were brought forward. The motion passed unanimously.

1. Fundraisers/activities approval(s)
   1. Panda Express Fundraiser Saturday November 9th- **Approved.**
      * 10am-9:30pm. Shower flyer or enter code online/in the app for proceed of sales to be donated to WPA.
   2. Pizza Inn Fundraiser Monday November 25th- **Approved.**
      * 5pm- 9pm, staff & teachers will be present.
   3. Chuck E. Cheese Fundraiser- **Approved.**
      * Fundraiser to support Community Relations to purchase gift cards for the Generals of the Month. Date is not set yet.
   4. Wayne County Farm Bureau Dinner- **Approved.**
      * October 29th 5:30pm-7:00pm for 4 FFA Scholars. WPA van will be needed for transportation to the Maxwell Center.
   5. Eastern Regional Livestock Judging- **Approved.**
      * November 21st 7:30-4:00pm. Lunch included with the program, WPA van will be needed. 8 FFA scholars will be attending.
   6. Kinston Planetarium- **Approved.**
      * November 7th 8:45am- 2:10pm. 4th grade scholars to attend program to learn about the moon phases and the human body. Scholars to bring picnic lunch. Cost will be $16/scholar which includes bus and entrance.
   7. Wild Robot Movie- **Approved.**
      * Middle and High school self-contained EC class to attend movie. 7 scholars. WPA van will be used for transportation. Cost is $5.50 to be paid by scholar. Date planned is October 29th.
2. Middle School Dance- **Approved.**
   1. December 6th 6:30pm- 9:30pm in the middle school gym. $10 entry fee. Middle school scholars only (i.e. no outside guests). Staff & teachers will serve as chaperones. Ms. Fletcher to send DJ contract to Glenn for review.
   2. Ms. Fletcher will review security plan about including a sheriff deputy.
3. Crisis Management Plan
   1. Moved to November meeting.
4. HS Yearbook Company Change
   1. Current yearbook company is not delivering as promised and the High School would like a new company.
   2. Ms. Weber looked at Strawbridge (elementary and middle use), and Walsworth. Walsworth has been the most responsive and offers what they are looking for.
   3. Walsworth will provide training, a yearbook class curriculum, and has a local rep to provide support as needed.
   4. Glenn will work with the local representative on the contract.
   5. Motion to approve switching the high school yearbook to Walsworth was made by Donna Scott at 5:54pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.
5. Gate Issues
   1. The gate was installed not only for security purposes but also for keeping elementary pick up and drop off separate from middle and high school. Parents/guardians are either opening the gate or driving around the gate, instead of following already laid out procedures.
   2. Gate will remain locked, and Mr. Hardin will add larger barriers/extend the fence to keep vehicles from going around.
6. Personnel Matter (closed)
7. Consultant Presentation (closed)

# ACADEMICS

# No update currently

1. FINANCE
   1. Account Updates
      1. Account information was sent to board to review prior to meeting.
      2. Accounts are in good order.
   2. Budget Update
      1. No updates currently.

# OLD BUSINESS

* 1. Newsies Trip Update
     1. Due to high cost of bus, the field is cancelled.
  2. Autumn Nights Update (movie rights)
     1. WPA has purchased movie rights for $1,300. This will allow teachers/staff, and community relations to have access to movies.

1. CLOSED SESSION (If applicable)

Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters.

1. Motion to go into closed session was made by Amanda Wells at 5:58pm and seconded by Donna Scott. There were no debate or alterations were brought forward. The motion passed unanimously.
2. Motion to return to open session was made by Amanda Wells at 8:00pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.
3. Any motions to be heard resulting from Closed Session
   1. Motion to approve the separation of Dr. Tina Hinson and Wayne Preparatory Academy was made by Donna Scott at 8:01pm and seconded by Amanda Wells. There were no debate or alterations were brought forward. The motion passed unanimously.
   2. Motion to approved severance agreement between Dr. Tina Hinson and Wayne Preparatory Academy was made by Amanda Wells at 8:02pm and seconded by Cady Stanton. There were no debate or alterations were brought forward. The motion passed unanimously.
   3. Motion to approve Rebecca Whittle as Chief Operating Officer was made by Amanda Wells at 8:03pm and seconded by Donna Scott. There were no debate or alterations were brought forward. The motion passed unanimously.
4. ADJOURNMENT
   * Motion to adjourn the meeting was made by Milton Smith at 8:05pm and seconded by Donna Scott. There were no debate or alterations were brought forward. The motion passed unanimously.