Wayne Preparatory Academy Board of Directors Emergency Meeting

January 24, 2024, at 4:30 p.m.

# OPENING

* 1. Welcome and Call to Order – Mr. Scott Mackey @ 4:32pm
     1. Present representing the Board were Scott Mackey, Amanda Wells, Charles Gaylor, Cady Stanton, Donna Scott (via phone), and Attorney Glenn Barfield.
     2. Present representing staff and administration were Ms. Natalie Barber, Ms. Rebecca Whittle, Ms. Barb Weber, Mr. Anthony Wright, Mr. Edward Greenfield, Ms. Jenn Jacobs, Ms. Tanya Boudreaux, Ms. Rachel Galbavy, and Ms. Ashley Cora.
     3. Present representing parents were Ms. Andrea Villacreses.
  2. Notification of Conflicts of Interest
     1. Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.
        + Notice read by Charles Gaylor.
        + No conflicts were noted.
  3. Motion to approve the Agenda as Business Order of the Day
     1. Motion to approve agenda was made by Amanda Wells and seconded by Charles Gaylor. There was no debate or alterations were brought forward. The motion passed unanimously.

# OPEN SESSION

* 1. Maintenance
     1. Rebecca Whittle brought up that the full time WPA maintenance person is out on leave, therefore she would like to propose hiring a part time maintenance person on a 2–3-month contract, for approximately 15 hours per week.
     2. Motion to authorize Rebecca Whittle, HR Director, to execute contract for part time maintenance person, pending attorney review made by Charles Gaylor and seconded by Amanda Wells. The motion passed unanimously.
  2. Parent concern
     1. Rebecca Whittle will handle immediately and will follow up tomorrow.
     2. Will be added on February 20th Board Meeting unless resolved prior.
  3. Question/Comments from staff on retirement of Executive Director John Twitty
     1. Ms. Jenn Jacobs- Q: Who will fill in? A: Interim Director then a search will be done. Could be an internal or external candidate.
     2. Ms. Tanya Boudreaux- Q: Who will be interviewing candidates? A: Rebecca will conduct search but a full committee consisting of Board Members, staff, teachers, and possibly outside community members.
     3. Ms. Rachel Galbavy- Q: Who will be looking after day-to-day items? A: Someone will be filling in.

The Board of Directors wants everyone who feels unsure, has doubts, or questions to please come to the Board.

# CLOSED SESSION

# Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters.

# Motion made by Charles Gaylor at 5:06pm and seconded by Cady Stanton. The motion passed unanimously.

# Motion to return to open session made by Amanda Wells at 6:45pm and seconded by Charles Gaylor. The motion passed unanimously.

1. Any motions to be heard resulting from Closed Session
   1. Motion to approve candidate for Interim Executive Director role as discussed in closed session made by Charles Gaylor and seconded by Cady Stanton. Motion passed.
   2. Motion to approve temporary salary adjustment for Interim Executive Director as discussed in closed session made by Amanda Wells and seconded by Charles Gaylor. Motion passed unanimously.
   3. Motion to approve contract with School Operations Specialists at rate and estimate discussed in closed session and to authorize Attorney Glenn Barfield to sign made by Amanda Wells and seconded by Charles Gaylor. Motion passed unanimously.
2. ADJOURNMENT
   1. Motion to adjourn meeting made by Amanda Wells at 6:47pm and seconded by Charles Gaylor. Motion passed unanimously.