Wayne Preparatory Academy Board of Directors Meeting January 16, 2024, at 5:30 p.m.

# OPENING

* 1. Welcome and Call to Order – Mr. Scott Mackey @ 5:44pm
		1. Present representing the Board were Scott Mackey, Amanda Wells, Cady Stanton, Charles Gaylor (arrived at 6:00pm), and Attorney Glenn Barfield.
		2. Present representing staff and administration were Mr. John Twitty, Ms. Natalie Barber, Dr. Tina Hinson, Ms. Rebecca Whittle, Ms. Laura Sullivan, Mr. David Moore, Ms. Jenn Jacobs, Ms. Barb Weber, Ms. Sheena Fletcher, and Ms. Christina Albritton.
		3. Present representing parents were Ms. Skye Karr
	2. Notification of Conflicts of Interest
		1. Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.
			+ - Notice was read by Cady Stanton
				- No conflicts were noted.
	3. Motion to approve the Agenda as Business Order of the Day
		1. Motion to approve agenda was made by Amanda Wells and seconded by Cady Stanton. There was no debate or alterations brought forward. The motion passed unanimously.
	4. Approval of Minutes (November 2023, special called December 2023)
		1. Moved to February meeting.

# NEW BUSINESS

* 1. Candygram Fundraisers
		1. Elementary- Paper to be sent home for parents to fill out and return with money.
			+ - All elementary will receive at least one paid for by Community Relations
		2. Middle- Same as last year
		3. Motion to approve Candygram Fundraiser made by Cady Stanton and seconded by Amanda Wells. There was no debate or alterations brought forward. The motion passed unanimously.
	2. Prom
		1. Ms. Christina Albritton presented information on the Junior/Senior Prom to be held May 11th at Eli Brell Farms in Pikeville. Theme is Under the Stars
		2. Students will be having a planning meeting this month, and another in February where parents will also be invited to attend.
		3. Currently have $1061 in fundraising account; will be working the concession stand at games to raise funds, along with ticket sales to cover costs.
		4. $100 is deposit is due Friday January 19th to hold date.
		5. All contracts must be submitted to Glenn for attorney review before anything is signed.
			+ - Board has approved the deposit to be paid.

# ACADEMICS

* 1. Principals Update/Academic Update
		1. Elementary- In school tutor started today, there are also now 2 full time interventionalists, and afterschool help for 4th & 5th grade. Summer school will be offered this year, and the EOG can be re-taken after this. Lots of support being offered to scholars and families. They are seeing large gains by working on number sense and vocabulary each day.
			+ - The Rotary Club donated dictionaries to the 3rd grade
		2. Middle- Working on building stamina needed to take the EOG. Working on math through game and STEM based activities. New clubs will be starting Friday, Beta Club, Cooking, Line Dancing, & conflict resolution to list some. Planning a special recognition for scholars with perfect attendance, and A/B Honor roll. Midyear tests are also showing a lot of growth.
			+ - St. Patty’s Day dance to be held March 15th. Tickets will be $5.00.
				- 8th grade formal being planned for the end of April.
				- 8th grade promotion ceremony planning to be held at Wayne Community College. This event will be held in the evening.
		3. High- Hoopcoming is on the 27th, along with Spirit Week. The new spring clubs are chess club, meditation, cake decorating, to name a few. Working on quarterly recognitions to build on a culture of positivity. The ACT is also coming up for the juniors. Ms. Page is working on moving the Beta Club to become National Honor Society. Also working on more structured Generals Time or flex time- as needed per scholar it could be enrichment time or work on social-emotional learning.
			+ - The high school will be holding two assemblies in February given by the counseling staff on topics like vaping.
				- January 25th the High School will be conducting an active shooter drill.
	2. Math night will be held in the Middle School gym on February 12th. This will be a K-12 event.
	3. March 23rd will be the Color Run. It will be held at the Bryan Multi-Sport Complex. Fliers coming out soon.

# FINANCE

* 1. Account Updates
		1. Acadia is working on account updates with federal funding.
		2. We will be getting a new representative as our current rep is retiring.
	2. Contracts/Job openings
		1. Currently running ads on Indeed, Rebecca has been in contact with local universities and other personal contacts.
		2. Positions open: 4 E.C. positions, one high school social studies teacher, and one high school counselor.
			+ - Board has directed Rebecca to get contracts to those interested.
				- Board has also stated interest in paying for the Praxis exam for current teachers interested in becoming certified E.C. teachers.
	3. Bonuses
		1. The following middle school teachers received a bonus from the state for exceeding growth in Math.
			+ - Ms. Robinson- 6th grade.
				- Ms. Harrison- 6th, 7th, & 8th grade.
				- Ms. Lancaster- 7th grade.
		2. Longevity bonuses went out to staff this month- It was well received.
	4. Banking Update
		1. Natalie has been calling to set up appointments with different banks.
		2. Acadia is also merging with another company and payroll funding transfers will be updated.

# OLD BUSINESS

* 1. Open House update
		1. On January 22nd, the billboard will start running.
		2. Community Relations has been asked to help distribute flyers with information around town.
		3. Currently running social media ads.
	2. Handbook Program update- Rebecca Whittle
		1. Next Monday Rebecca will be meeting via zoom with the team from Western Carolina.
		2. All drafts will need to be sent to Glenn for review.

# OPERATIONS

* 1. HR Update
		1. Moved to closed session.
	2. Community Relations update
		1. Senior Popcorn fun was successful.
		2. Hor d’oeuvre lunch for teachers/staff is the next first Friday event.
		3. Coat Drive to be held February 10th.
1. CLOSED SESSION (If applicable)
2. Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters.
	1. Motion made by Amanda Wells and seconded by Charles Gaylor at 7:22pm. The motion passed unanimously.
	2. Motion to return to open session was made by Amanda Wells and seconded by Cady Stanton at 9:31pm. The motion passed unanimously.
3. Any motions to be heard resulting from Closed Session
	1. Motion to instruct school attorney Glenn Barfield to contact firm to investigate E.C. compliance and financial compliance with regards to the Academic Bridge program, with the proviso that the investigation must stay within the budgeted amount as discussed in closed session.
		1. Motion made by Cady Stanton and seconded by Charles Gaylor. The motion passed unanimously.
	2. Motion to authorize Board Chair to send a letter to Executive Director regarding personnel matter as discussed in closed session.
		1. Motion made by Charles Gaylor and seconded by Cady Stanton. The motion passed unanimously. Donna Scott emailed her vote of yes to the Board regarding this motion.
	3. Motion to approve Buchanan, Buchanan, Coley, and Holmes in the positions and salaries as discussed with HR Director in closed session.
		1. Motion made by Amanda Wells and seconded by Charles Gaylor. The motion passed unanimously.
4. ADJOURNMENT
	1. Motion to adjourn meeting was made by Charles Gaylor and seconded by Cady Stanton at 9:35om. The motion passed unanimously.