Wayne Preparatory Academy Board of Directors Meeting December 19, 2023, at 5:30 p.m.

I. OPENING

1. Welcome and Call to Order – Mr. Charles Gaylor @ 5:36pm
2. Present representing the Board were Charles Gaylor, Amanda Wells, Cady Stanton, Donna Scott, & Attorney Glenn Barfield.
3. Present representing staff and administration were Mr. John Twitty, Ms. Natalie Barber, Ms. Rebecca Whittle, Ms. Tanya Boudreaux, Ms. Nancy Truhan, Dr. Tina Hinson, & Ms. Sheena Fletcher.
4. Present representing parents were Ms. Skye Karr
5. Notification of Conflicts of Interest
6. Board members are reminded that is it our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.
	* 1. Notice was read by Donna Scott
		2. No conflicts were noted.
7. Motion to approve the Agenda as Business Order of the Day
	1. Motion to approve agenda was made by Amanda Wells at 5:38 and seconded by Cady Stanton. There was no debate or alterations brought forward. The motion passed unanimously.
	2. Motion to move bonus discussion to closed session made by Donna Scott at 6:08pm, seconded by Amanda Wells. There was no debate or alterations brought forward. The motion passed unanimously.
8. Approval of Minutes (If applicable)
9. Motion to approve September minutes edited as discussed was made by Donna Scott and seconded by Amanda Wells. There was no debate or alterations brought forward. The motion passed unanimously.

II. NEW BUSINESS

A. Streaming service for sports teams- Mark Stevens- Was not in attendance.

III. ACADEMICS

 A. Principals Update/Academic Update

1. High School has finished their exams.
2. Middle School is ready to start the 3rd quarter.
	1. Working on creating a Move Up Day, along with an 8th Grade Formal.
	2. Partnering with counselors regarding attendance concerns
	3. Creating a reward system for scholars who have perfect attendance each semester, and for those who make Principals List, and A/B Honor roll.
	4. Also working on creating a strong culture through traditions such as the winter play and talent show.
3. Elementary has met with 100 families to work with the interventionalists on math and reading.
	1. They’ve had scholars who have dropped the “reading retain” label and are meeting growth.
	2. Parents have requested strategies to help at home.
	3. Scholars who are having attendance issues are showing minimal to no growth.
		1. This started a discussion by Charles Gaylor on how as a board we can help families get their scholars to school.
		2. This topic will need further discussion and generated the idea to look at grants or services to help with transportation.
	4. On December 2nd, the first Breakfast with Santa was hosted by the elementary staff.
		1. Over 200 families were in attendance.
		2. Parents have request they continue this tradition.
4. WPA was awarded the North Carolina Academic Growth award for the 2022-2023 school year.

B. Field Trips/Dances

 a. College visit to UMO for the junior class on February 7th. **APPROVED**

 i. Will need use of the van.

 b. Grade 9-12 Animal Science class to Raleigh Convention Center for FFA

 June 25th- 27th. Cost is $25-$50/member. **NOT APPROVED**

 ii. Board needs more information since this is an overnight trip.

 iii. Glenn will need a detailed plan on agenda during conference.

 and when not in session

 c. Southern Farm Show February 2nd at Raleigh Fairgrounds. **APPROVED**

i. Will need both vans and permission slips.

 d. NCFFA Mega Conference in Greensboro March 16-17th for grades 9-10

 Animal Science class. Cost is $200, using FFA and scholar funds. **NOT**

 **APPROVED.**

i. Need a breakdown of member pay.

 ii. Need detailed plan on agenda during conference and when not

 in session.

e. NC Poultry Career Development Event on February 21st 7a-5p at the NC

 State Fairgrounds. Cost is $10 or $20. Van will be needed. **NOT APPROVED**

f. UMO Ag Fest March 21st, all day event, cost is $10/member that will be

 paid by WPA FFA. Both vans will be needed. **APPROVED**

 With the amount of field trip requests, forms not being filled out properly, no one

 present to answer questions by the Board, faculty, staff, & scholars are reminded to

 follow the correct procedure before being presented to the Board.

 i. Failure to follow procedure may result in automatic denial.

 ii. Board Attorney Glenn Barfield needs to review all field trips, dances, etc.

 prior to submission to the Board.

 g. Hoop-coming Casino Night for the High School. Tickets will go on sale January 8th,

 with the dance on January 27th.

 i. Glenn needs to see a copy of the DJ contract, as well as any other contracts/

 vendors for the dance

 ii. After reviewing the dress code & regulations form, the Board will amend the language on outside guests to read “Outside guests must have a signed

 form from their high school principal stating they are a student in good

 standing.”

 iii. Motion to approve dance, dance theme, but not casino games made by

 Donna Scott and seconded by Amanda Wells. There was no debate or

 alterations brought forward. The motion passed unanimously.

IV. FINANCE

1. Account Updates
	1. Three checks were presented for review and signature.
		1. Stipend for volleyball coach
		2. Staff luncheon
		3. Goats for the FFA
			1. All were approved.
	2. There was a discussion on Federal Esser funds.
		1. Glenn asked if we could see how funds are used.
			1. Also suggested as a best practice to meet with Acadia once a quarter to review funds.
		2. Amanda asked Dr. Hinson to give examples of what ESSER III funds can be used on
			1. Funds are to be used to combat gaps from COVID.
				1. Hiring staff to work with students or purchasing software to close achievement gaps.
		3. Charles asked Dr. Hinson if WPA would be interested in academic or emotional needs.
			1. Dr. Hinson said we would need to look at the data, and that for any program, hires, etc. using these funds must have a sustainability plan on how to continue once the funds are no longer available.
2. Contracts/Job Openings
	1. Currently in need of EC teachers.
		1. Interview is scheduled for early January for an IA in the self-contained class. Candidate will be working towards their certification.
		2. Working on interviewing other EC teachers
		3. Also need a math teacher
			1. Will discuss during closed session.
3. Bonuses- Moved to closed session.
4. Banking update
	1. Currently other banks haven’t been investigated. Want to move all accounts at one time and make it as easy as possible. We will need to update draw down accounts with each county and for federal funds.

V. OLD BUSINESS

 A. Open House Billboard update

 a. Lottery opens February 1st and ends April 1st.

 b. Walk through open house scheduled for January 29th.

 c. Instead of doing a billboard, try a social media campaign with boosted posts.

 i. Motion to amend budget to add $600 for marketing was made by

 Cady Stanton and seconded by Amanda Wells

 B. Handbook Program update- Rebecca Whittle

 a. NCDPI handbook review does not work with Charter Schools

 b. Western Carolina’s master’s program for HR picks a non-profit for their

 final project, and WPA was selected. They will review and help create a

 handbook.

 i. In mid-January the first meeting is scheduled via Zoom.

VI. OPERATIONS

a. HR Update

 B. Community Relations update

VII. CLOSED SESSION

A. Motion to go into Closed Session to discuss matters that are privileged and

Confidential under state or federal law, to discuss matters that are protected

under attorney-client privilege, and to discuss personnel matters.

 a.) Motion made by Cady Stanton and seconded by Donna Scott at 7:17pm.

 The motion passed unanimously.

 b.) Motion to return to open session was made by Amanda Wells and

 seconded by Donna Scott at 8:25pm

VII. Any motions to be heard resulting from Closed Session

 A. Motion to instruct counsel to continue investigation as discussed during closed

 session

 a.) Motion made by Amanda Wells and seconded by Donna Scott at 8:25pm.

 There was no debate or alterations brought forward. The motion passed

 unanimously.

 B. Motion to instruct management to pay longevity-based bonuses as discussed in

 closed session.

 a.) Motion made by Amanda Wells and seconded by Cady Stanton at 8:26 pm

 There was not debate or alterations brought forward. The motion passed.

IX. ADJOURNMENT

 A. Motion to adjourn meeting was made by Amanda Wells and seconded by Donna

 Scott at 8:27 pm. The motion passed unanimously.