

Wayne Preparatory Academy

Board of Directors Meeting

August 15, 2023, at 5:30 p.m.

I. OPENING

- A. Welcome and Call to Order – Mr. Scott Mackey
- B. Present representing the Board were Donna Scott, Cady Stanton, Amanda Wells, & Scott Mackey. Board Attorney Glenn Barfield was also present.
- C. Present representing staff and administration were John Twitty, Natalie Barber, Sheena Fletcher, Jenn Jacobs, Anthony Wright, Dr. Shaunda Cooper, & Ms. Edmund
- A. Notification of Conflicts of Interest
 - a. Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.
 - b. Notice was read by Donna Scott
 - c. No conflicts were noted.
- B. Motion to approve the Agenda as Business Order of the Day
 - a. Motion made by Cady Stanton. Seconded by Donna Scott. There was no debate or alterations brought forward.
 - b. The motion passed unanimously.
- C. Approval of Minutes (If applicable)
 - a. No minutes were presented for consideration.
 - b. Minutes are outstanding from June & July; they will be ready for the September meeting.

II. NEW BUSINESS

- A. Mrs. Fletcher was approached by a local church that has outgrown their current space. They are interested in renting out the middle school gym and 4 classrooms each Sunday.
 - a. A discussion by the Board brought up some concerns and questions. Attorney Barfield stated he would need to do some research on this subject.
 - b. Business was tabled until September meeting.

III. ACADEMICS

- A. 2023-2024 Enrollment Update
 - a. Openings per grade level
 - i. ADM numbers have dropped since the last meeting, but invitations are being pushed out to all on the wait list for grade levels with openings.

V. OLD BUSINESS

A. Consolidation of 401k update

- a. Morris Powell was in person with Greg Schonaur & Matt Robbins from Transamerica, & AJ Johnson from Nova via computer at the Board Meeting.
- b. Compared to the current 401k offering, this plan not only saves money, but provides more options, and someone local to discuss any questions or concerns.
- c. November 1st date was provided as a go live date if switch is approved.
- d. Chair Mackey asked if there was a motion to approve switching 401k administrators. Motion made by Amanda Wells and seconded by Cady Stanton
- e. The motion passed unanimously without further discussion.

VI. OPERATIONS

A. Policies

- a. Field Trip Policy needs some adjustments with verbiage, such as it should state the "Board has approved."
 - i. If the field trip has 10 or more scholars, both male and female, then there must be both male and female chaperones.
 - ii. Proof of liability insurance will be needed for private vehicles along with a form signed acknowledging WPA insurance does not cover them.
 1. Motion was made to approve the Field Trip policy by Donna Scott and seconded by Amanda Wells.
 2. The motion passed unanimously with no further discussion.
- b. The Family Engagement Policy needs some verbiage changes as well.
 - i. The reference to the PTA needs to be removed and replaced with Community Relations Committee
 1. Motion to approve Family Engagement Policy pending change was made by Cady Stanton and seconded by Donna Scott.
 2. The motion passed unanimously with no further discussion.

B. Community Relations update

- a. Board Members Cady Stanton and Amanda Wells attended the Community Relations meeting on August 10th.
 - i. Meetings will be held the 2nd Thursday of each month at 5:30pm in the middle school media center.
 - ii. A point of contact for each school was named.
 1. Jen Moore- Elementary
 2. April Fortin- Middle
 3. Ashley Patterson/Skye Karr- High
 - iii. Fundraising ideas
 1. Spirit Night at a local restaurant
 2. Popcorn sales
 3. Concession Stand volunteering.
 - iv. There will be a sign-up table during the Family Fun Day/Town Hall and at Open House
 - v. Teacher appreciation will have a monthly theme across all three schools.

VII. CLOSED SESSION (If applicable)- No closed session during Board Meeting

- A. Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters.

VIII. Any motions to be heard resulting from Closed Session-N/A

IX. ADJOURNMENT-

- A. Motion to adjourn was made by Donna Scott and seconded by Amanda Wells. The motion passed unanimously with no further discussion at 7:27pm.