

**Wayne Preparatory Academy**  
**Board of Directors Strategic Planning Meeting**  
June 9, 2023, at 4:00 p.m.  
and June 10, 2023, at 9 a.m.

I. OPENING

A. Welcome and Call to Order

– Mrs. Amanda Wells

Present is Charles Gaylor, Donna Scott, Scott Mackey, Amanda Wells, Natalie Barber, John Twitty, Shaunda Cooper (first day only)

B. Notification of Conflicts of Interest

Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

- The notice was read by Scott Mackey.
- No conflicts were presented.

C. Motion to approve the Agenda as Business Order of the Day

- A Motion was made by Scott Mackey and Seconded by Charles Gaylor. There was no debate on this motion. The motion passed unanimously.

D. Approval of Minutes (If applicable)

- *No minutes were presented for disposition.*

II. NEW BUSINESS

A. New Board Member

- a. Scott Mackey introduced Ms. Cady Stanton.
- b. Motion by Charles Gaylor to admit Ms. Cady Stanton to the Board effective immediately. Second by Scott Mackey. No further discussion. Motion passed unanimously.

B. Training

- a. Dr. Shaunda Cooper presented a Board training and a partial SWOT analysis as she would do as if she were processing a certification renewal. This allowed the Board to see how an evaluator would assess the Board and the school.

C. *Meeting Schedule*

- a. Chair Wells announced that meetings will continue to be held on the third Tuesday of every month through the end of the calendar year. Dates will be posted on the website.

III. ACADEMICS

A. Summer Schedule

- a. Staff will begin the summer schedule of 9:00 – 1:00 Monday through Thursday effective the Monday after graduation and will end Monday August 14<sup>th</sup>.

B. Lunches

- a. Mr. Twitty offered a discussion on costs and options for providing lunches. For FY 22-23 lunch revenues totaled \$57,694. Lunch costs totaled \$195,526.52.
- b. The motion to increase student cost per meal from \$5.50 to \$6.50 was made by Scott Mackey and Seconded by Cady Stanton. Scott inquired about how this would be reflected in the budget. Natalie said it would be reflected in the budget presented in the regular June meeting of the Board. There being no further debate, the Motion passed unanimously.

C. Instructional Fees

- a. Fees to remain the same for FY 23-24.

D. Handbook Review

- a. To be presented with any revisions at the July 18<sup>th</sup> Board meeting.

E. Academic Plans

- a. Mr. Twitty explains that in FY23-24 Math will be a major focus. He plans to hold teachers more accountable and host group tutoring and learning sessions. Interventionalists will be empowered to catch students who are slipping. With test scores fully compiled, John will discuss with the Academic Leadership Team.

IV. FINANCE

A. Proposed 2023-2024 Budget

- a. Questions arose around the funding for EC Scholars, the percentage of the total budget EC funding, and checking the Acadia proposed budgets to make sure they are tracking the numbers correctly. The final management proposed budget will be presented for vote at the June meeting.

B. Funds update/end of year update

- a. All ledger transfers, the draft closeout budget for FY 22-23, and the proposed budget for FY 23-24 will be presented at the June board meeting.

C. Consolidation of 401k

- a. Exploration of moving 401k management to Forbis. Representative to attend the June 20<sup>th</sup> meeting. The move is a convenience upgrade for the employees who participate in the 3% match.

V. OLD BUSINESS

- a. There was no old business presented for disposition.

VI. OPERATIONS

A. Board Elections

- a. Board Officer elections are two-year terms. After considerable debate, the following slate of officers is presented for approval.
  - i. Chair – Scott Mackey
  - ii. V-Chair – Charles Gaylor
  - iii. Secretary – Cady Stanton
  - iv. Treasurer – Donna Scott
  - v. Motion made by Charles Gaylor to approve this slate of officers for the two-year term of FYs 2023-2025. Will be effective July 1, 2023. The motion was seconded by Donna. No was no further debate. The motion passed unanimously.

VII. CLOSED SESSION

Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters.

A. The motion was made by Scott Mackey and seconded by Donna Scott. There was no discussion. The motion passed unanimously.

VII. Any motions to be heard resulting from Closed Session

A. None at this time.

VI. ADJOURNMENT

A. Next meeting is a June 20, 2023.

B. Anyone for the Agenda needs to notice by June 18, 2023.

C. Motion to adjourn by Cady. Seconded by Donna. No debate. The motion passed unanimously. The meeting adjourned at 12:20pm.