

Wayne Preparatory Academy
Board of Directors Meeting Minutes
August 14, 2022, at 5:30 p.m.

I. OPENING

- A. Welcome and Call to Order – Ms. Amanda Wells
- a. The Meeting was called to order at 5:40pm by Chair Amanda Wells.
 - b. Present was Chair Wells, Charles Gaylor, Scott Mackey via telephone and Board attorney, Glenn Barfield.
 - c. Others present were representing staff, administration and stakeholders were Donna Scott, Calandra Edmond, Christine. Smith, Natalie Barber, John Twitty, S. Schuler, and six others.
- B. Notification of Conflicts of Interest
- a. Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.
 - b. Statement read aloud by Charles Gaylor. No conflicts were brought to the attention of the Chair.
- C. Motion to Approve the Agenda as Business Order of the Day
- a. Motion was made by Charles Gaylor and seconded by Scott Mackey to approve the agenda as presented as the business order of the day. The motion passed unanimously.
- D. Approval of Minutes (If applicable)
- a. Minutes were presented for disposition for the emergency called meeting on June 30, 2022, and both the open and closed sessions of the regularly scheduled meeting on July 19, 2022.
 - b. Motion was made by Charles Gaylor and seconded by Scott Mackey to approve the minutes as presented. The motion passed unanimously.

II. NEW BUSINESS

A. EC Presentation

- a. Ms. Edmond presented information on the obligations and resources of WPA with respect to Individualized Education Plans (IEPs). This presentation included an estimated count of currently active IEPs in place with WPA scholars. A thorough discussion about WPA's approach to defining accommodations and monitoring their effectiveness was also heard.

III. ACADEMICS

A. Enrollment Update

- a. Mr. Twitty updated the Board on current enrollment numbers. While this number fluctuates daily, the current enrollment is 1,057 scholars.
- b. Mr. Twitty and Ms. Wells also discussed the Strong Schools mental health plans being due to the respective office by September 15, 2022.

B. COVID Update

- a. It was noted that the Board will continue to monitor the threat COVID may play now and in the future to the learning environment at WPA. It was also noted that the NCGA no longer requires schools to vote monthly on mask mandates.

C. Handbooks

- a. Mr. Twitty discussed the current state of the handbooks with the Board. The Board asks that Mr. Barfield take a final look at some minor legal citations but desires to approve it pending that technical review.
- b. Motion was made by Charles Gaylor and seconded by Scott Mackey to approve the handbook as presented pending a final technical edit by Mr. Barfield. The motion passed unanimously.
- c. Handbooks will be printed and will be delivered ASAP.

D. Academic Plans

- a. Ms. Schuler and Mr. Twitty discussed the status of our academic programs. A plan was presented to allow for academic enrichment before the situation requires an academic intervention. This plan is designed to facilitate more remedial opportunities for students as they work to recapture lost time due to the COVID years.

IV. FINANCE

A. Fundraiser Proposal

- a. Ms. Wells brought forward a fundraiser proposal to allow seniors to paint their parking spaces. This plan requires every design to be approved by administration prior to the design being installed. This would raise a maximum of \$50 per senior parking space.
- b. Motion to approve senior class parking spot fundraiser as discussed was made by Scott Mackey and seconded by Charles Gaylor to approve the fundraiser plan as presented. The motion passed unanimously.

B. Account Updates

- a. Reimbursement Reports and bank statements were all provided and reviewed.

V. OLD BUSINESS

A. Lunch Prices

- a. Mr. Twitty presented that school lunch costs would rise to \$5.50 per meal starting with the 2022-23 academic year.
- b. Motion to Approve school lunch cost of \$5.50 per meal started 2022-2023 was made by Scott Mackey and seconded by Charles Gaylor. The motion passed unanimously.

VI. OPERATIONS

A. Facilities Update

- a. Chair Wells and Mr. Barfiled walked through the new building to identify the punch list. There are still minor issues to be resolved with the windows, paint in some isolated areas, bubbles in the flooring, and minor tile-rework. The contractor is working to resolve all identified issues.
- b. WPA has a Certificate of Occupancy in place.

B. Personnel

- a. This matter will be discussed in closed session.

VII. CLOSED SESSION

- A. Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters was made by Charles Gaylor and seconded by Scott Mackey.

The motion was passed unanimously. The board entered closed session at 7:11pm.

A motion was made by Charles Gaylor and seconded by Scott Mackey to return to open session at 8:43pm. The motion was passed unanimously.

VIII. Any motions to be heard resulting from Closed Session

- a. There were no motions to be heard resulting from closed session discussions.

IX. ADJOURNMENT

- a. Charles Gaylor made a motion to adjourn the meeting at 8:45pm. The motion was seconded by Scott Mackey. The motion passed unanimously.
- b. The meeting was adjourned by Chair Wells at 8:45pm.
- c. The next regularly scheduled meeting of the board is on September 20, 2022, at 5:30pm.

Respectfully Submitted by:

Charles Gaylor, IV

Board Secretary and Treasurer

October 18, 2022