

Wayne Preparatory Academy
Board of Directors Meeting
July 19, 2022, at 5:30 p.m.

I. OPENING

A. Welcome and Call to Order

– Mrs. Amanda Wells

- The meeting was called to order at 5:30 by Chairman Amanda Wells. Those present included board members Charles Gaylor, Scott Mackey, and Amanda Wells. Staff present included Natalie Barber and John Twitty. Board Attorney Glenn Barfield was also present.

B. Notification of Conflicts of Interest

- Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

- Read by Scott Mackey

C. Motion to approve the Agenda as Business Order of the Day

- A motion was made by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.

D. Approval of Minutes (If applicable)

- June 21, 2022: Open and Closed; June 17, 2022 – Strategic Planning Session: Closed
 - A motion was made by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.
- June 14, 2022 and June 17, 2022: Open
 - A motion was made by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.

II. NEW BUSINESS

A. Lunch

- a. Mr Tritty presented changes to the lunch offerings for the upcoming academic year. Changes will be posted on the website as quickly as possible. Same message will be shared on other applicable communication mediums. The platform to be used for ordering will be FoodEase. Lunches proposed to be \$5.00, up from \$4.00 last year. Justos will be one of the food vendors, other vendors will include HWY 55, Pizza Inn, La Paz, and others. School will cover costs for free and reduced lunches.
- b. Motion to approve school lunch costs per meal to be \$5.00 for the 2022-23 school year.
 - i. A motion was made by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.

III. ACADEMICS

A. Enrollment Update

- a. Mr. Twitty offered an update on enrollment numbers and current applications. 228 completed packets currently, up from 201. Still stand at 860 scholars for next year, not including the 228. Applications are still coming in.

B. Handbooks

- a. Mr. Twitty offered an update on the School Handbooks, which should be completed by Friday July 22, 2022. The publication will have three separate sections.

C. Academic Plans

- a. Mr. Twitty offered an update on various academic plans for the next academic year. WPA will maintain the dress code being shirts with collars and will still be using the iReady curriculum. At the strategic level, administration still working on a 5-year plan as well as a 30-60-90-day plan. Administration also discussed the plans for enrichment programming for the scholars. Lastly, Open House dates of August 23rd and 24th.

IV. FINANCE

A. Report on Final 2021-2022 Budget

- a. Administration explained that final fiscal year budget reports will be made available as soon as they are received. Administration is currently waiting on reports that are compiled by our accounting vendor.

B. Fraudulent charges on the WPA Ready Groups Acct.

- a. Administration presented copies of account statements for review. A number of charges were marked by administration as fraudulent. Those charges were reversed and the account was made whole prior to this discussion

C. Insurance

- a. Administration presented information on the possibility of changing employee benefit insurance carriers due to costs. No action item at this time.

V. OLD BUSINESS

- a. No old business was presented or considered at this time.

VI. OPERATIONS

A. Facilities Update

- a. Mr. Twitty presented an update on the construction progress. GC is still missing one HVAC unit due to supply chain issues. Currently starting gym floors. The current schedule is falling in place for the invoices to be coming in a conveniently staggered pattern, which is beneficial to the school's finances.
- b. The board thanks Adamsville Baptist Church for its help by housing our high school. We are ready to vacate their property and move into our own space. All property must be out of the Church by July 31st. Administration to negotiate the exit and the storage of property.

B. Before/Aftercare

a. Administration discussed fees for the Before School and Aftercare programs.

i. New proposed amounts presented:

1. 1-5 minutes late = \$5 late fee
2. Each 5-minute increment goes up by \$5 from there.
3. Before Care - \$40 per scholar each additional \$20 (weekly)
4. After Care - \$65 per scholar each additional \$32.50 (weekly)
5. Both Services - \$85 per scholar each additional \$42.50 (weekly)
6. Part-Time (2 days)- \$16 for before care, \$26 for aftercare (weekly)
7. Drop-In- \$12 per day for before care, \$14 per day for after care

ii. A motion was made to approve the presented fee structure by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.

iii. A motion was made that all scholars not picked up by 3:30 will be automatically placed in the AfterCare program at the DropIn rates discussed above by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.

VII. CLOSED SESSION

A. Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters made by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously. The Board entered closed session at 7:15 pm.

B. A motion was made to return to open session by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously. The Board returned to open session at 7:45 pm.

VII. Any motions to be heard resulting from Closed Session

A. A motion was made to approve the personnel actions as discussed in closed by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.

VI. ADJOURNMENT

A. A motion was made to adjourn the meeting by Scott Mackey and seconded by Charles Gaylor. There was no discussion on the matter. The motion passed unanimously.

B. The next regularly scheduled meeting is August 16, 2022.

C. Meeting is adjourned at 8:00 pm.