

Wayne Preparatory Academy Board of  
Directors Strategic Planning Meeting  
June 14, 2022 & June 17, 2022

At 3:15 P.M. on Tuesday, June 14, 2022, and on June 17, 2022, at 12:30 p.m., the Wayne Preparatory Board of Directors met for their annual strategic planning meetings. In attendance were on June 14<sup>th</sup> were Board members Amanda Wells, Charles Gaylor (for part), Scott Mackey and Jessica Wolfe; on June 17<sup>th</sup> members Amanda Wells, Charles Gaylor and Scott Mackey. In addition to the board members, there were 2 members from administration present on June 14<sup>th</sup> and 4 administrators or staff present on June 17<sup>th</sup>.

I. OPENING—Amanda Wells

- a. Welcome and Come to Order was made by Amanda Wells
- b. Notification of Conflicts of Interest —Scott Mackey read the Board's notification of conflicts of Interest statement as follows: Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter. All Board members replied they had no conflicts of interest.
- c. Motion to Approve the Strategic Planning Sessions Agenda as Business Order of the Day and to be taken out of order was made by Charles Gaylor and seconded by Scott Mackey. The Motion passed unanimously.
- d. Motion to Approve June 7, 2021, June 8, 2021, June 9, 2021, June 17, 2021, July 8, 2021, open and closed minutes and October 19, 2021, open minutes was made by Charles Gaylor and seconded by Jessica Wolfe. The Motion passed unanimously.

Of note the meeting on June 14<sup>th</sup> recessed at 5:43 p.m..

The meeting on June 17<sup>th</sup> resumed at 12:30 p.m. Ms. Wells Confirmed there were no conflicts.

II. NEW BUSINESS

- A. Personnel Meeting (Closed) (schedule for 6/17/22)
- B. Mrs. Wells presented a list of meeting dates starting in July 2022 and running through December 2022. At the conclusion of the June meetings, new meetings dates will be posed on the school website.
- C. Mrs. Wells provided the Board members with a Power Pointe presentation for training purposes. The Board members will review the power pointe and if any questions/discussion is warranted they will discuss. The school has an internal source that may be able to provide the Board with some training in the future.

III. ACADEMICS

A. Mr. Twitty presented the proposed 2022-2023 academic calendar. The Board questioned about MEP. Mr. Twitty looked into this issue. MEP not required to be implemented per charter. Authority verification sought from Ashley Baquero, Department of Public Instruction – advised to prioritize lost learning before MEP. The Board discussed prioritize tutoring in core subjects with room to adjust for needs. If MEP is addressed in handbook, it needs to be removed. Ms. Wells suggested to prepare details/statement of existing enrichment for proposed communication to parents, position statement on MEP to go out from Twitty to all stakeholders. Proposed Calendar planning currently allots 1049 instructional hours, 1025 required by charter. Scholar Schedule: Elementary and Middle School – 8AM – 3PM; High School – 7:50AM – 2:40PM. Early Dismissal Days – planned for teacher enrichment, staff development, and training – to be added to handbook. Motion to approve the 2022-2023 Academic calendar was made by Scot Mackey and seconded by Jessica Wolf. The Motion pass unanimously.

B. Instructional fee – The instructional fee has been \$25 and this coverage GoGuardian Software, technology, planners, and placards. Motion to Approve the 2022-2023 Instruction fee of \$25 was made by Scott Mackey and seconded by Jessica Wolfe.

Parking fee for High School added for discussion by Amanda Wells. Parking fee for High School to used for assigned parking, car tagging. Permit language, parking layout, parking stipulations with student contract to follow. Motion requested for approval of parking fee amount of \$35 per student. Motion to approve \$35 parking fee for High School during 2022-2023 was made by Scott Mackey and seconded by Jessica Wolfe. The Motion passed unanimously.

IV. FINANCE

A. The Board began to review the 2022-2023 budget; however, it is not complete. A final budget will be approved before the end of the month.

V. OLD BUSINESS (None)

VI. OPERATIONS

- A. On June 17<sup>th</sup> the Board took a tour of the High School building.
- B. Mr. Barfield updated the Board on June 17<sup>th</sup> regarding the lease negotiations. He is continue to work with the landlord to finalize the lease.
- C. HR/Staff (Closed)
- D. Ms. Wells discussing the need to start up the Committees. The Board discussed what this may look like and have some staff help with these committees.

VII. CLOSED SESSION

On June 17, 2022, at 12:56 p.m. a Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters was made by Scott Mackey and seconded by Charles Gaylor. The Motion was passed unanimously.

On June 17, 2022, at 3:23 p.m. Scott Mackey made a motion to return to Open Session. Charles Gaylor seconded. The Motion passed unanimously.

VIII. MOTIONS FROM CLOSED SESSION (None)

IX. ADJOURNMENT

A Motion to Adjourn was made by Scott Mackey and seconded by Charles Gaylor at 3:25 p.m. The Motion passed unanimously.

The next regularly scheduled meeting will be June 21, 2022.

**Amanda M. Wells, WPA Board Chair and Jessica Wolfe, Secretary**