Wayne Preparatory Academy Board of Directors Strategic Planning Meeting

    June 17, 2021 & July 8, 2021

At 3:10 P.M. on Thursday, June 17, 2021, and July 8, 2021 at 9:00 a.m., the Wayne Preparatory Board of Directors met for their annual strategic planning meetings. In attendance were Board members Amanda Wells, Tommy King, Lou Rose, and Charles Gaylor.  In addition to the board members, there were 5 administration, staff, and parents present.

l. OPENING—Amanda Wells

1. Welcome and Come to Order was made by Amanda Wells
2. Notification of Conflicts of Interest —Tommy King read the Board's notification of conflicts of Interest statement as follows: Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter. All Board members replied they had no conflicts of interest.
3. Motion to Approve the Agenda as Business Order of the Day and to be taken out of order was made by Tommy King and seconded by Charles Gaylor. The Motion passed unanimously.

ll. NEW BUSINESS

1. Election (July 8, 2021): Ms. Wells advised the Board positions needed to be voted on. The floor was opened for nominations and after discussion among all Board members present, it was suggested that Ms. Wells remain as Chair, Ms. Rose as Vice Chair, Mr. Mackey as Treasurer and M. Gaylor as Secretary. A Motion to approve the Board positions for the next two years was made by Tommy King and seconded by Scott Mackey. The Motion passed unanimously.

III. ACADEMICS

1. During the June 17, 2021, strategic planning session, Mr. and Mrs. Yarbrough made a presentation for the High School. They discussed what the school had done during the 2020-2021 school year. They addressed the need for additional staff. Their goal is to make WPA High School the place to go. To make the high school experience for the scholars they did class rings. We have partnered with BSN and Heroff-Jones. They discussed things they would like to do in the future. They plan to start yearbook/journalism class, do a newsletter and would like their scholars to work with the elementary and middle school as well. They are working on Project Lead-the-Way which focuses on engineering and bio-med. One of the teachers is getting training to be able to offer the class in 2021-2022. They would like to partner with Mt. Olive College to offer staff classes. They discussing credit requirements, potential class schedules, start time, partnership with Wayne Community, NCVPS and extracurricular ideas.
2. (July 8, 2021) Ms. Barber presented the instruction fee for the upcoming year of $25. A Motion to improve the Instructional Fee of $25 for the 2021-2022 academic year was made by Lou Rose and seconded by Tommy King. The Motion passed unanimously.

IV.  FINANCE

1. On June 17, 2021, Ms. Barber and Mr. Twitty presented the final quote from Maxwell Builder for redoing the back deck at the elementary school for a total cost of $25,630.00. A Motion to approve the Maxwell Builder quote for redoing the back deck in the amount indicated was made by Lou Rose and seconded by Tommy King. The Motion passed unanimously.
2. On July 8, 2021, the Board discussed purchasing kitchen equipment. Ms. King presented some quotes from Tillmans for different types of equipment. The Board discussed with administration what equipment would best suit the schools to include a commercial sized refrigerator, freezer/prep tables, proofers and shelves totaling approximately $13,000. A Motion to approve the purchase of kitchen equipment from Tillman’s Restaurant Equipment as discussed was made by Charles Gaylor and seconded by Tommy King. The Motion passed unanimously.
3. (July 8, 2021) Ms. Wells advised the Board that since Mr. Farmer has resigned from the Board, she will take the steps to remove him from the bank accounts.
4. (July 8, 2021) The Board discussed the upcoming Budget for 2021-2022. We will work off the ADM of 1000. Line items were reviewed, and questions asked regarding the same. Mr. Twitty advised it appears that Wayne County may have been underpaying the per pupil allotment. The board discussed increasing the line item of staff development.

V. OLD BUSINESS

A. Lawsuit Updated (Closed Session)

VI. OPERATIONS

1. Facilities Update (July 8, 2021): We are proceeding with the start of the building. We do not need to do any zoning changes. Mr. King advised the Board that Adamsville Church may be an option for the High School while the school is being built. They have a lot of space available. We will look into this further and take a tour to see if an option.
2. HR/Staffing (closed)

VII. CLOSED SESSION

On June 17, 2021, at 4:34 p.m. a Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters was made by Tommy King and seconded by Lou Rose.  The Motion was passed unanimously.

On June 17, 2021, Charles Gaylor made a motion to return to Open Session. Scott Mackey seconded.  The Motion passed unanimously.

On July 8, 2021, at 9.54 a.m. a Motion to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters was made by Scott Mackey and seconded by Lou Rose. The motion was passed unanimously.

On July 8, 2021, at 10:28 a.m. Lou Rose made a Motion to return to Open Session. Scott Mackey seconded. The Motion passed unanimously.

VIII. MOTIONS FROM CLOSED SESSION

June 17, 2021

A Motion granting authority to Glenn Barfield to settle the Banyan judgment up to the amount discussed in closed session and if unsuccessful take all available legal action to protect the school’s assets was made by Charles Gaylor and seconded by Scott Mackey. The Motion passed unanimously.

July 8, 2021

A Motion approving the new hires as discussed in closed session at the salaries discussed was made by Scott Mackey and seconded Charles Gaylor. The motion passed unanimously.

Motion to approve the 2021-2022 Budget as presented was made by Scott Mackey and seconded by Charles Gaylor. The motion passed unanimously.

IX. ADJOURNMENT

A Motion to Adjourn was made by Scott Mackey and seconded by Lou Rose at 11:41 a.m.  The Motion passed unanimously.

The next regularly scheduled meeting will be July 26, 2021, and we will move to meeting one time a month. Beginning in August we will move to meeting on Tuesdays.

**Amanda M. Wells, WPA Board Chair**