

Wayne Preparatory Academy
Board of Directors Meeting
November 16, 2021, at 5:30 p.m.

I. OPENING

A. Welcome and Call to Order

- The meeting was called to order at 5:40 by Chairman Amanda Wells. Those present included board members Charles Gaylor, Scott Mackey, and Amanda Wells. Staff present included Brian Yarborough, Sonja Thomas, Samantha Schuler, Deirdre Alexander, Natalie Barber, and John Twitty. Board Attorney Glenn Barfield was also present.

B. Notification of Conflicts of Interest

- Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of the Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record. If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the Chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.
- Read aloud by Scott Mackey. No conflicts were presented.

C. Motion to approve the Agenda as Business Order of the Day

- A motion was made by Scott Mackey and seconded by Charles Gaylor to approve the Agenda as the Business Order of the Day. There was no debate on the motion. The motion passed unanimously.

D. Approval of Minutes

- Minutes presented for consideration include the open and closed session minutes of January 11, 2021, and July 26, 2021.
- A motion to approve the open and closed session minutes of Jan 11, 2021, and July 26, 2021, was made by Scott Mackey and seconded by Charles Gaylor. There was no debate on this motion. The motion passed unanimously.

II. NEW BUSINESS

- A. A discussion on board recruitment was initiated by Amanda Wells. All board members are encouraged to identify potential board members and bring them to the attention of the Chair.

III. ACADEMICS

A. School Update

- a. Brian Yarborough was present to provide an update on the High School, Prom, and Homecoming. Highlights include:
 - i. The school is proud to have three nominees for Governor's School
 - ii. Multiple clubs are setup and should start on Friday
 - iii. The proposed date for homecoming dance is January 29th in the gym.

- b. Sonja Thomas was present to provide an update on the primary school and discuss targeted remediation programs.
- c. Samantha Schuler provided an update on teacher development and getting all teachers on the same page and teaching up to the standards for the programs. She discussed the desire to have a Teacher Support Program discussion involving the number of mentors, mentees, and notes of successes and challenges. An update to be provided at the next meeting.
- d. John Twitty provided an update on COVID protocols. He discussed the COVID testing program coming for students and employees and an attestation form for employees. He also explained the practicalities of a student testing plan which would be designed to reduce the quarantine duration for exposed children.

B. EOG Scores

- a. John Twitty reported that scores have been received and have been released to students as of today. A summary of reading EOG scores to be presented at the December board meeting with the iReady mid-year diagnostics.

C. School Calendar

- a. John Twitty was available to present the updated calendar. Designated Workdays will be once per month and will be used for professional development.
- b. A motion to approve the calendar was made by Scott Mackey and second by Charles Gaylor. There was no debate on the motion. The motion passed unanimously.

D. Beta Club

- a. Deirdre Alexander provided an update on the Beta club and the scheduled inductions.

IV. FINANCE

A. Account Update

- a. Amanda Wells initiated a discussion on the financial status of the school Year To Date. Currently projecting for next year and report is due by the 21st of November. There are roughly 179 students in the HS. We tend to be losing HS students. There is a prevalent belief that the students would stay if the HS facility and programs were in place. Currently we are doing A/B days, which is disruptive to academics and families. Due to COVID, this is unavoidable at the moment. The discussion continued with an estimated ADM of 950 for next year. Amanda Wells requests a thorough marketing plan for the school, one that is especially targeted to the high school completion date.

V. OLD BUSINESS (none)

- No old business was presented for consideration at this time.

VI. OPERATIONS

A. Facilities Update

- a. Amanda Wells initiated a discussion on construction progress. Steel to be delivered tomorrow and begin erections immediately upon delivery. Finish selections are underway by Chair and Staff. Glenn noted that invoice payments are slow and behind; payments are not directly from WPA staff, but the landlord directly. The builder is continuing to work but needs some help getting things caught up.

B. Community Relations

- a. Amanda Wells initiated a discussion on the Community Relations Committee. The Committee is still dealing with Prom, with a proposed date of May 13, 2022. Scholars met last week to discuss venues. Glenn added that a discussion of a policy outlining fundraising guidelines is necessary. John Twitty added that yearbook planning and production is also underway.

C. Monthly Mask Mandate Discussion per North Carolina Session Law 2021-130

- a. A motion was made by Scott Mackey and seconded by Charles Gaylor to keep masks optional. There was no further discussion on the motion presented. The motion passed unanimously.

D. Website

- a. Amanda Wells initiated a discussion about the website. John Twitty stated that website updates are ongoing and he is moving edit ability to current employees.

VII. CLOSED SESSION

- A. A motion was made by Scott Mackey to go into Closed Session to discuss matters that are privileged and confidential under state or federal law, to discuss matters that are protected under attorney-client privilege, and to discuss personnel matters. The motion was seconded by Charles Gaylor. There was no discussion on the motion. The motion passed unanimously.

VII. Any motions to be heard resulting from Closed Session

- A. A motion was made by Scott Mackey to approve Christmas gifts to staff as discussed in closed session. The motion was seconded by Charles Gaylor. There was no discussion on the motion. The motion passed unanimously.

VI. ADJOURNMENT

- A. Next meeting is December 14th, 2021.
- B. A motion was made by Scott Mackey to adjourn. The motion was seconded by Charles Gaylor. There was no debate on the motion. The motion passed unanimously.

Respectfully Submitted by Charles Gaylor, Board Secretary.