

Wayne Preparatory Academy

Board of Directors Meeting

Wayne Preparatory Academy, Cottage C

Tuesday April 26, 2016 at 5:00 p.m.

- I. OPENING
 - a. Call to Order – Mrs. Sharon Thompson
 - b. Welcome – Mrs. Sharon Thompson
 - c. Motion to Approve Agenda as Business Order of the Day
 - d. Motion to Approve the Minutes
 - i.
- II. REPORTS
 - a. Finance –Dr. Forgette
 - i. 3rd Quarter Income Statement & P&L Year to Date [report]
 - ii. Cash Flow Report Year to Date as compared to preceding fiscal year for the corresponding quarter [report]
 - iii. Budget Report Condensed [report]
 - iv. Surplus & Cash Report as compared to the preceding month [report]
 - v. IRS updates [oral report]
 - 1. Federal 3rd qrtr filing July.-Sept. request for forms
 - 2. Federal 4th qrtr filing Oct.-Dec. request for forms
 - 3. Change Of Address Requests
 - b. Academics –Dr. Forgette
 - i. Lesson Progress Reporting [digital report]
 - c. Operations – Dr. Forgette
 - i. Lottery Update
 - 1. Enrollment & Lottery to Registration [report]
 - 2. Scholar Intent to Return 2016-17 [document]
 - ii. HR
 - 1. Open House [document]
 - iii. Facilities –Dr. Forgette
 - 1. Insurance Claim update [oral report]
 - 2. Clearing & Removal of Current Structures Proposal [document]
 - 3. Roof Inspection Maintenance & Repair [digital]
 - 4. Copier Contract [document]
 - d. Strategic Planning –Dr. Forgette
 - i. Request motion to approve the updated 2016-17 organizational chart [document]
- III. REGULAR AGENDA
 - a. Old Business
 - i. 2016-17 Planning Update
 - b. New Business
 - i.
- IV. Closed Session
 - a. To discuss specific personnel matters & To talk about issues relating to the location or growth of industries
- V. Open Session
 - a.
- VI. ADJOURNMENT