

Wayne Preparatory Academy

Board of Directors Meeting

Wayne Preparatory Academy, Cottage C

Tuesday, September 29, 2015, 5:00 p.m.

- I. OPENING
 - a. Call to Order – Mrs. Sharon Thompson
 - b. Welcome – Mrs. Sharon Thompson
 - c. Motion to Approve Agenda as Business Order of the Day
 - d. Motion to Approve Minutes – Mr. John Ankeney
 - i. September 01, 2015
 - ii. September 08, 2015
- II. CLOSED SESSION
 - a. Motion that Jefferson Preparatory School Inc., doing business as Wayne Preparatory Academy (Wayne Academy) go into closed session to consult with John Walston, an attorney employed by Wayne Academy in order to preserve the attorney-client privilege between the attorney and Wayne Preparatory Academy; the matter does not involve an existing lawsuit.
- III. OPEN SESSION
 - a. Reporting on any Motions to be carried out from discussion during Closed Session
- IV. Board Committee Reports
 - i. Community Relations – Mrs. Sharon Thompson
 - ii. Student Services – No Report
 - iii. Academic Committee – No Report
 - iv. Business Committee – No Report
- V. REPORTS
 - a. Financial Services – Dr. Forgette & Mrs. Batts
 - i. Report on Revenues (Federal, State, & Local)
 - ii. Monthly Purchase Orders for Review
 - iii. Monthly Budgeted versus Actual
 - iv. Forecasting October Expenses
 - v. Lunch
 - b. Curriculum, Instruction, Assessment & Accountability – Dr. Forgette
 - i. 3rd Grade BOG Testing
 - ii. Universal Screening K-3 mClass | 4-5 MAP Testing
 - iii. Preparation for Report Cards
 - c. Human Resources – Dr. Forgette
 - i. VIII Closed Session: Initial Employment Confirmation
 - d. Facilities and Management – Dr. Forgette
 - i. Motion to approve:
 - 1. 2015-16 Scholar-Parent Handbook
 - 2. 2015-16 Employee Handbook
 - 3. 2015-16 Contract with Wayne Cleaning & Maintenance Co.
 - 4. 2015-16 Contract with Sutton Lawn Service
 - ii. Inquiry into Request for Clarity from Banyan
 - 1. Realignment of Invoicing for services rendered
 - 2. Release of www.wayneprepnc.org domain from GoDaddy & WordPress
 - 3. Remedy regarding Invoicing & any Budget errors
 - a. September 02, 2015 Banyan Email from Jason Guffey
 - e. External Development – No Report
 - f. WPA Ready Groups – Dr. Forgette & Mrs. Albritton
 - i. Total number of scholars Before School

- ii. Total number of scholars After School
- iii. Total number of scholars Monday Enrichment

VI. REGULAR AGENDA

a. Treasurer's Report

- i. Period Report Covers
- ii. Cash Balance at the beginning of the period
- iii. Income Received during the period
- iv. Expenses paid during the period
- v. Cash balance at the end of the period

b. Old Business

- i. Wayne Preparatory Academy Governance Cautionary Status
- ii. New Board Members

VII. NEW BUSINESS

a. Schedule Board Training

VIII. Closed Session

- a. Motion to go into closed session to discuss specific personnel matters: initial employment.

IX. OPEN SESSION

- a. Reporting on any Motions to be carried out from discussion during Closed Session

X. ADJOURNMENT